

**From:** U.S. Masters Swimming  
**To:** All national- and local-level volunteers  
**Subject:** STREAMLINES for Volunteers  
**Date:** Friday, July 16, 2021

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# Streamlines for Volunteers

July-August 2021

Dear Volunteer,

We're looking forward to another successful virtual annual meeting. There's a lot of detailed information and important updates below regarding this year's virtual annual meeting, including updates on the technology that'll be used, schedule, training, and orientation opportunities to ensure all delegates will be prepared to fully participate.

Thank you for all you do for U.S. Masters Swimming.

Swimming for Life,  
Your Friends at U.S. Masters Swimming

## Zoom

The annual meeting will be held virtually via Zoom. It's highly recommended that delegates [sign up for an account](#) and use it to [log in to Zoom](#).

- [Zoom Survival Guide for the Annual Meeting](#) - This will give you an overview of what to expect.
- Zoom registration links will be provided within the virtual calendar for delegates and attendees to receive meetings details in conjunction with the annual meeting.
- Customized Zoom links will be sent directly to voting delegates for meetings of the House of Delegates at a designated date.
  - Attendees will be able to watch HOD sessions via a live streaming platform such as YouTube. More details to come.

## Schedule

### Committee Meetings

To reduce Zoom fatigue among our delegates, we've taken several steps to scale down the number of meetings and evenings on the annual meeting schedule. One of the ways we've done this is to ask standing committees without legislative responsibilities to schedule a substantive meeting during late July or August. These meetings won't formally be part of the annual meeting, but information about them will be on the annual meeting page under [Committee Meetings schedule](#) and delegates or other interested members are invited to attend.

These committees will still have meetings during September to comply with the requirement that they meet in conjunction with the annual meeting, but they will be held concurrently and be short with the primary agenda item being approval of minutes. It is hoped this will reduce the burden on delegates who felt obligated to attend everything they saw on the 2020 annual meeting schedule but still provide an option for those who are interested to watch committees in action.

### **House of Delegates**

Meetings of the House of Delegates will take place Sept. 24-26. The complete schedule of meetings held in conjunction with the annual meeting and sessions of the House of Delegates can be found online on the [2021 annual meeting schedule page](#).

- USMS will offer a virtual calendar through Sched, which will allow our delegates and attendees to explore meetings and sessions, build their own schedule, register for meetings, learn about speakers, and discover who'll be attending sessions.
  - It is recommended that you [sign up for an account](#) and use it to [log in to Sched](#) to bookmark your favorites, indicate your plans to attend, and/or sync meeting details to your phone or calendar.
  - We've put together [this guide](#) to help you navigate through using the Sched functionality.

### [Annual Meeting Overview and Zoom Training](#)

- New Delegate Orientation: Aug. 31, 8 p.m. Eastern time
  - Links will be sent directly to new delegates
- Annual Meeting Orientation: Aug. 31, 8:30 p.m. Eastern time | [Register](#)

[Here](#)

Should you have immediate questions regarding the 2021 annual meeting, please [contact volunteer services](#).

### [Election Packet Posted](#)

Those attending the 2021 virtual annual meeting can now get to know those up for a position in the [2021 elections](#).

This election cycle, we will elect USMS officers (president, vice president of administration, vice president of community services, vice president of local operations, vice president of programs, secretary, and treasurer).

All the candidates can be reviewed in the [consolidated election packet](#) that will be updated as necessary. Meet the Candidates videos will be posted in September.

### [Important deadlines](#)

#### **Important Delegate List Reminder**

- LMSC chairs: Please submit the names and contact information for your delegates ASAP to [Jessica Reilly](#), if you haven't done so already.
- Chairs of Finance, Legislation, Long Distance, and Rules Committees: Please contact your committee members and report to [Jessica Reilly](#) if any members from your committee will not be attending the virtual annual meeting.

#### **Annual Meeting Packet**

- July 31: All proposed rule or code changes from Rules, Long Distance, and Legislation Committees are due to [Jessica Reilly](#).
- Aug. 1: Committee chairs and special appointments send their annual reports to their vice presidents using the [USMS committee report template](#). Those who will be having a meeting during the virtual annual meeting also send their agendas.
- Aug. 15: Vice presidents send their committees' annual reports and agendas to [Jessica Reilly](#).
  - Members of the Executive Committee also submit their annual reports

and the reports from the liaisons and special appointments they oversee to [Jessica Reilly](#).

- Aug. 15: All proposed rule or code changes are posted on the annual meeting page.

The [2021 annual meeting page](#) will contain all meeting information. Be sure to check back frequently for updates. There is still a lot to plan and work through for a virtual meeting, so stand by for more details as they are developed and posted online.

### [Volunteer and Coach Educational Webinars](#)

Mark your calendars for the next educational webinars:

- **July**
  - July 29 - Diversity & Inclusion Interactive Breakout Session 1
- **August**
  - Aug. 10 - LMSC Grievance Process / National Board of Review
  - Aug. 19 - Coaching Differently-Abled Swimmers: Water is the Great Unifier
  - Aug. 24 - Diversity & Inclusion Breakout Session 2
  - Aug. 26 - ALTS II: Choose your own Adventure (part 2)

Registration links can be found on the [Volunteer and Coach Educational Webinars](#) page, which is now more easily accessible in the LMSC Standards and Resources section of the Guide to Local Operations.

### [Connect With U.S. Masters Swimming!](#)

We'd love to hear your stories. Follow us on your favorite social media channel and let us know how swimming is a part of your day.



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