

From: U.S. Masters Swimming
To: LMSC Chairs and Vice Chairs (as of 9/13/21)
Subject: 2022 USMS Volunteer Relay – Save the Date
Date: Monday, September 13, 2021

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2022 USMS Volunteer Relay

Greetings LMSC Chairs and Vice Chairs,

U.S. Masters Swimming plans to hold our first in-person meeting of volunteers, the [2022 USMS Volunteer Relay](#), March 4–6 in a location in the center of the U.S. to help local volunteers network, share ideas, collaborate, and motivate each other. This gathering is designed to enrich the local Masters Swimming experience and will feature a series of workshops and discussion topics with the main theme of club development.

You may be wondering why this event has been named “Volunteer Relay.” In swimming terms, relays require teamwork and are fun. Relay also connotes receiving and passing on information, and can describe a group of people engaged in a task for a fixed period and then replaced by a similar group.

Full details of the Volunteer Relay, including the location, will be made available once finalized, but we wanted to share the dates with you so you may begin planning your LMSC’s representation at the event. Save the date information will be included in *STREAMLINES for Volunteers* later this week, which may lead to questions from your LMSC volunteers, so

here's the preliminary information:

USMS is planning to cover following expenses for entitled attendees:

- **Lodging:** Actual lodging expenses for entitled attendees while at the Volunteer Relay site at half of the room rate for a double occupancy room for two nights (Friday, March 4, and Saturday, March 5).
- **Hospitality (food and beverage):** Planning and budgeting is underway for an evening event Friday night, in addition to lunch and dinner on Saturday. (Pending details will impact the overall budget for the event, so hospitality plans may change.)
- **Transportation:** Getting from the airport to the hotel will be provided by hotel shuttle.
- **Meeting space:** All meeting rooms and supplies needed to run the meetings.

LMSCs will be responsible for airline or mileage costs for attendee(s) to travel to Volunteer Relay, as well as any other travel expenses LMSC representatives may incur. Other costs such as incidentals, additional meals, or upgrades to single rooms will be the responsibility of the attendee or the attendee's LMSC should it choose to cover any of those costs.

LMSCs should begin planning for a number of attendees that aligns with the number of LMSC-entitled delegates for an annual meeting.

Relay 2022 will be a wonderful opportunity for development, learning, motivation, and helping recruit new local volunteers. LMSCs are encouraged to begin considering a selection process for representatives willing and able to implement programs to provide membership value and best serve our members as part of our focus on local programming.

If you have any questions regarding the 2022 Volunteer Relay, please contact volunteer@usmastersswimming.org.

Note: This email was sent to all LMSC chairs and vice chairs.

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